

**Ruan Lanihorne Parish Council**  
**Budget Monitoring Report as at 8th January 2020**

	2016-2017	2017-2018	2018-2019	2019-2020	Spend	Percentage	Notes
	Actual	Actual	Actual	Budget	to date	of Budget	
EXPENSES	£	£	£	£	£	£	
<b>Employee Related Costs</b>							
Clerk's Salary	2,521.39	2,234.02	2,595.25	3,000.00	2,307.91	76.93%	
Clerk's Expenses	134.40	120.00	210.00	250.00	225.40	90.16%	
PAYE	630.18	557.20	648.60	750.00	511.40	68.19%	
<b>Total Employee Related Costs</b>	<b>3,285.97</b>	<b>2,911.22</b>	<b>3,453.85</b>	<b>4,000.00</b>	<b>3,044.71</b>	<b>76.12%</b>	
<b>Administration Costs</b>							
Office Supplies	94.06	70.92	51.24	100.00	7.32	7.32%	
Insurance	418.59	423.77	432.70	435.00	438.46	100.80%	
Subscriptions	140.28	144.49	149.55	175.00	167.50	95.71%	
Website	-	88.80	-	50.00	-	0.00%	
<b>Total Administration Costs</b>	<b>652.93</b>	<b>727.98</b>	<b>633.49</b>	<b>760.00</b>	<b>613.28</b>	<b>80.69%</b>	
<b>Other Expenses</b>							
Training and Meetings	185.00	32.85	32.70	100.00	-	0.00%	
Electricity	150.00	60.00	548.99	200.00	224.00	112.00%	
Water	57.42	53.18	47.93	100.00	50.58	50.58%	
Assets Maintenance	431.67	1,863.78	261.60	1,750.00	1,740.79	99.47%	
Footpath Maintenance	240.00	265.00	280.00	300.00	284.30	94.77%	
Internal auditor	-	-	-	250.00	-	0.00%	
Grants	149.00	-	-	50.00	-	0.00%	
Roseland Plan Steering Group	40.00	-	-	-	-	-	
Sundry	109.90	7,462.00	100.00	200.00	-	0.00%	
Contingency including possible election costs	-	218.36	-	250.00	-	0.00%	
<b>Total Other Expenses</b>	<b>1,362.99</b>	<b>9,955.17</b>	<b>1,271.22</b>	<b>3,200.00</b>	<b>2,299.67</b>	<b>71.86%</b>	
<b>VAT Paid</b>	<b>-</b>	<b>1,830.41</b>	<b>71.56</b>	<b>-</b>	<b>355.04</b>	<b>-</b>	
<b>Total Expenses</b>	<b>5,301.89</b>	<b>15,424.78</b>	<b>5,430.12</b>	<b>7,960.00</b>	<b>6,312.70</b>	<b>79.31%</b>	
<b>INCOME</b>							
	2016-2017	2017-2018	2018-2019	2019-2020	Income	Percentage	Notes
	Actual	Actual	Actual	Budget	to date	of Budget	
	£	£	£	£	£	£	
Precept	6,068.00	6,172.00	7,385.00	7,460.00	7,460.00	100.00%	
Council Tax Support Grant	102.53	58.69	37.54	-	37.49	-	
Local Maintenance Partnership	407.00	240.00	525.08	250.00	-	0.00%	
Room Hire	1,209.00	1,282.50	555.00	250.00	1,330.00	532.00%	
HMRC - VAT repayment	144.60	1,566.05	-	-	-	-	
Grant income	6,200.00	300.00	100.00	-	-	-	
<b>Total Income</b>	<b>14,131.13</b>	<b>9,619.24</b>	<b>8,602.62</b>	<b>7,960.00</b>	<b>8,827.49</b>	<b>110.90%</b>	

Bank reconciliation:

£

Balance c/fwd @ 01/04/2019  
Add income to date  
Less expenditure to date  
Plus O/S Cheques  
Total funds held @ 08/01/2020

16,099.03  
8,827.49  
6,312.70  
-  
18,613.82

Cheques for signing (not per schedule):

£

Clerk - November expenses  
Clerk - December  
PAYE - December  
Clerk - January  
PAYE - January

20.00  
230.70  
52.80  
230.90  
52.60  
587.00