

**Minutes of the Meeting of Ruan Laniorne Parish Council held virtually on Monday  
31<sup>st</sup> August 2020 at 7.00pm**

Present Councillors: G Adams, J Adams, A Dundon, P Farr, C Martin, S Paull, G Pring  
(Chairman)

In Attendance: Tomas Hill (Clerk), S Paull & 1 member of public

The meeting formally commenced at 19:04 due to technical issues.

37/20 STANDING ORDERS – to resolve to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings to last until 7<sup>th</sup> May 2021 or the repeal of legislation whichever is the earlier.

Cllr J Adams proposed, seconded by Cllr Pring and the Council **resolved** to adopt supplementary Standing Orders to meet the statutory requirements for the holding of remote meetings to last until 7<sup>th</sup> May 2021 or the repeal of legislation whichever is the earlier.

38/20 APOLOGIES – to receive, note and accept apologies

None – all present.

39/20 CO-OPTION– to formally co-opt Steve Paull as a Councillor

Cllr Farr proposed, seconded by Cllr Pring and the Council **resolved** to co-opt Steve Paull as a Councillor.

**Steve Paull joined the meeting as a co-opted Councillor.**

40/20 DISPENSATION OF DISCLOSABLE PECUNIARY INTERESTS (DPI) AND DECLARATION OF OTHER SIGNIFICANT INTERESTS (OSI) – to receive and note (if any)

None.

41/20 OPEN FORUM – for members of the Parish to make representations to the Council

A member of public discussed a variety of issues including the future maintenance of the pond and the remuneration of the Clerk.

42/20 CORNWALL COUNCILLOR - to receive Cornwall Councillor report (if present)

Not present.

43/20 MINUTES OF THE ORDINARY COUNCIL MEETING (Wednesday 4<sup>th</sup> March 2020) – to confirm accuracy and approve

Cllr Farr proposed, seconded by Cllr Martin and the Council **resolved** that the minutes were a true and accurate record of the previous meeting.

44/20 MATTERS ARISING FROM THE MINUTES (not on the agenda & for report only)

The Clerk had received no response regarding the helicopter noise, however, communications have been made and the noise appears to have been abated.

45/20 CORRESPONDENCE (not on the agenda & for report only)

The Clerk noted that he had received a copious amount of correspondence between meetings mainly due to the continuing Coronavirus pandemic and a number of regulation changes including SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 in relation to The Accounts and Audit Regulations 2015.

One item of note was an invitation by Cornwall Council to their Local Council Planning Conferences 2020. A number of Councillors expressed their interest and would contact the Clerk direct to facilitate a booking.

46/20 PLANNING – to consider the following planning application:  
PA20/05212 Change of use from agricultural yard area to use to accommodate self storage containers - Land West Of Trethewey House Tregony TR2 5TH

Councillors considered the planning application. Cllr Pring stated that the plans had been drawn incorrectly and that the owner had recognised that they needed amendment.

Cllr Pring proposed, seconded by Cllr Dundon and the Council **resolved** that the Clerk write to the planning officer to state that it is the belief of the Council that the layout on the plans is not the intention of the applicant and the Council await a revised plan showing the new location which the Council believe is behind the existing storage sheds.

47/20 HIGHWAYS AND PUBLIC RIGHTS OF WAY – to report issues and note updates

The matter of Dawes Hill was raised again due to the continuing deterioration of the highway and the Clerk would press the matter once again with CORMAC and report back to the Council.

48/20 ROSELAND TOGETHER – to consider grant

Cllr Martin suggested a grant towards Roseland Together in support of their extensive work within the parish and the Roseland in response to the Coronavirus pandemic.

Cllr J Adams proposed, seconded by Cllr Dundon and the Council **resolved** that the Council issue a grant of £50.00.

49/20 ASSET CHECKS – to formally record interim asset checks and up to date status

Councillors discussed the Council assets noting that they had been regularly checked between meetings. Unfortunately, earlier in the year the quay has been subject to some offensive graffiti but this was quickly removed.

Cllr Farr reported that the gutters had been installed on the bus shelter at Ruan High Lanes and that the telephone box at Treworga still requires painting. The BT telephone box in Ruan Laniorne village, although not our responsibility, has been painted.

Cllr Pring proposed, seconded by Cllr Farr and the Council **resolved** that the Council notes that the assets have been checked on a regular basis between meetings.

50/20 RUAN POND – to discuss works

Councillors discussed the ongoing maintenance of the pond. Unfortunately, planned works by a contractor had not arisen. The Chairman reported that Carol and David Hughes had kindly undertaken considerable works to pond.

Cllr Pring had approached Phil Green to clean sediment out of the entrance to the leat.

Cllr J Adams proposed, seconded by Cllr Martin **resolved** that the Chair instruct a suitable contractor up to £200.00 to undertake the final clearance works to the pond.

Cllr Pring proposed, seconded by Cllr Dundon and the Council **resolved** that the Clerk write a vote of thanks to Carol and David Hughes for their efforts

51/20 READING ROOM – to discuss proposed works and re-tender for electrics

Unfortunately, the Council's appointed electrician, R Prynne, is no longer able to undertake the electrical works to the Reading Room.

Cllr Pring has contacted Steve Cawrse for a revised quotation for the internal works to the Reading Room and will ask for clarification as to what items are included in the revised quotation.

52/20 READING ROOM – to discuss draft risk assessment and future bookings

Councillors considered the draft risk assessment drafted by the Clerk for discussion in view of reopening the Reading Room for limited bookings. The Clerk noted that the guidance was continually changing whilst Councillors noted that other halls were closed.

Councillors thanked Anna Dundon and Caroline Martin for undertaking a thorough clean of the Reading Room.

Cllr Dundon proposed, seconded by Cllr Martin and the Council **resolved** that the Clerk email the 2<sup>nd</sup> draft to all Councillors to receive further comments received and agree the final version via email.

53/20 FIXED ASSET REGISTER – to approve revised fixed asset register

The Clerk outlined the changes to the Fixed Asset Register noting the removal of the obsolete laptop and the addition of the salt bins.

Cllr Pring proposed, seconded by Cllr Farr and the Council **resolved** that the Fixed Asset Register be approved.

54/20 AUDIT – to receive and note the Internal Auditor's Report

Cllr Farr proposed, seconded by Cllr Pring and the Council **resolved** to receive and note the Internal Auditor's Report.

55/20 AUDIT – to agree 'Certificate of Exception' from 'Limited Assurance Review'

Cllr Farr proposed, seconded by Cllr Paull and the Council **resolved** to agree the Certificate of Exception from the 'Limited Assurance Review'.

56/20 AUDIT – to agree and sign the Annual Governance Statement 2019/20

Cllr Farr proposed, seconded by Cllr J Adams and the Council **resolved** to agree and sign the Annual Governance Statement 2019/20.

57/20 AUDIT – to agree and sign the Accounting Statements 2019/20

Cllr J Adams proposed, seconded by Cllr Farr and the Council **resolved** to agree and sign the Accounting Statements 2019/20.

58/20 CLERK'S CONTRACT – to consider salary increment and transfer to updated SCP rates

The Clerk outlined that the Council needed to transition over to the new schedule of SCP rates as the old SPC rates are no longer denoted on the latest schedule.

Cllr Pring noted that the Clerk undertakes a considerable amount of work in the background which is often unseen by members of the public. The Clerk reported that the National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2020-21 to be implemented from 1 April 2020.

Both documents had been circulated to Councillors prior to the meeting for their consideration. A salary increment was also discussed noting that after the new NJC adjustment, it amounted to an increase of £5.00 gross per month.

Cllr J Adams proposed, seconded by Cllr Pring and the Council **unanimously resolved** a transfer to the new SPC rates, payment of the NJC increase from 1<sup>st</sup> of April 2020 and a salary increment to the new SPC 10 rate from 1<sup>st</sup> of June 2020.

59/20 FINANCE – to include finance report and cheques for signing

The Clerk presented a budget monitoring report and outlined the interim payments made between meetings.

Two payments were presented for approval - Caroline Martin for cleaning materials amounting to £8.68 and Classic Fire Ltd for servicing the fire extinguishers in the Reading Room amounting to £36.00.

Cllr Pring proposed, seconded by Cllr Dundon and the Council **resolved** that the interim payments be approved and approve the two cheque payments to Caroline Martin and Classic Fire Ltd respectfully.

TO CONFIRM INTERIM DECISIONS MADE BETWEEN MEETINGS DUE TO CORONAVIRUS PANDEMIC

60/20 LETTER OF CONDOLENCE – to formally approve the interim decision that the Clerk write a letter to Denis Dingle's family following his passing

Cllr Pring proposed, seconded by Cllr Paull and the Council **resolved** that the Council write a letter to Denis Dingle's family following his passing with the Council's condolences.

61/20 PLANNING – to formally approve the interim decision of ‘support’ concerning the following planning application:  
PA20/03742 Proposed agricultural building for the purposes of lambing - Gondolin Access To Bareppa Veau Ruan High Lanes TR2 5LF

Cllr Pring proposed, seconded by Cllr Farr and the Council **resolved** support.

62/20 PLANNING – to formally approve the interim decision of ‘objection’ concerning the following planning application:  
PA20/03842 Conversion of existing hotel building to provide a 14 bedroom hotel with restaurant (A3 use class) and retail shop (A1 use class) and demolition of existing buildings/structure and erection of 25 residential apartments/houses, together with access, highway remediation, car parking infrastructure, landscaping and ancillary works - Pendower Beach House Hotel Rocky Lane Ruan High Lanes TR2 5LW

Cllr J Adams proposed, seconded by Cllr Dundon and the Council **resolved** to object.

63/20 REPORTS FROM MEETINGS ATTENDED BY COUNCILLORS – to note reports

Cllr Martin attended a webinar about cybercrime which was becoming an ever increasing issue.

64/20 NEXT PARISH MEETING – to agree date

Councillors agreed to provisionally meet on Wednesday 16<sup>th</sup> of September 2020.

65/20 FUTURE AGENDA ITEMS - matters to be included as an agenda item at the next meeting

PA20/05212 Change of use from agricultural yard area to use to accommodate self storage containers - Land West Of Trethewey House Tregony TR2 5TH

PA20/06622 Proposed subdivision of a large, existing residential property into five dwellings and associated works - Monterey House A3078 Between Junction South Of Treluggan And Treworran Garage Ruan High Lanes TR2 5JR

Donation to Roseland Surgeries Patient Group for defibrillator pads

The meeting closed at 20:57 pm.

Date of next meeting - Wednesday 16<sup>th</sup> September 2020 to be held virtually at 7.00pm (subject to change).

Signed as a true record of the meeting

Chairman