

**Ruan Lanihorne Parish Council**  
**Budget Monitoring Report as at 25th December 2020**

	2018-2019	2019-2020	2019-2020	2020-2021	Spend	Percentage	Notes
	Actual	Budget	Actual	Budget	to date	of Budget	
EXPENSES	£	£	£	£	£	£	
<b>Employee Related Costs</b>							
Clerk's Salary	2,595.25	3,000.00	3,151.11	3,000.00	2,121.71	70.72%	
Clerk's Expenses	210.00	250.00	260.00	250.00	160.00	64.00%	
PAYE	648.60	750.00	787.60	750.00	527.20	70.29%	
<b>Total Employee Related Costs</b>	<b>3,453.85</b>	<b>4,000.00</b>	<b>4,198.71</b>	<b>4,000.00</b>	<b>2,808.91</b>	<b>70.22%</b>	
<b>Administration Costs</b>							
Office Supplies	51.24	100.00	7.32	100.00	15.29	15.29%	
Insurance	432.70	435.00	438.46	439.00	444.38	101.23%	
Subscriptions	149.55	175.00	167.50	176.00	180.90	102.78%	
Website	-	50.00	-	50.00	-	0.00%	
<b>Total Administration Costs</b>	<b>633.49</b>	<b>760.00</b>	<b>613.28</b>	<b>765.00</b>	<b>640.57</b>	<b>83.73%</b>	
<b>Other Expenses</b>							
Training and Meetings	32.70	100.00	-	100.00	-	0.00%	
Electricity	548.99	200.00	270.00	250.00	158.00	63.20%	
Water	47.93	100.00	50.58	100.00	38.74	38.74%	
Assets Maintenance	261.60	1,750.00	5,190.33	1,850.00	239.37	12.94%	
Footpath Maintenance	280.00	300.00	290.10	300.00	280.00	93.33%	
Internal auditor	-	250.00	-	250.00	-	0.00%	
Grants	-	50.00	-	50.00	50.00	100.00%	
Roseland Plan Steering Group	-	-	-	-	-	N/A	
Sundry	100.00	200.00	40.00	200.00	4.30	2.15%	
Contingency including possible election costs	-	250.00	-	250.00	-	0.00%	
<b>Total Other Expenses</b>	<b>1,271.22</b>	<b>3,200.00</b>	<b>5,841.01</b>	<b>3,350.00</b>	<b>770.41</b>	<b>23.00%</b>	
<b>VAT Paid</b>	<b>71.56</b>	<b>-</b>	<b>972.94</b>	<b>-</b>	<b>63.59</b>	<b>-</b>	
<b>Total Expenses</b>	<b>5,430.12</b>	<b>7,960.00</b>	<b>11,625.94</b>	<b>8,115.00</b>	<b>4,283.48</b>	<b>53.81%</b>	
<b>INCOME</b>							
	2018-2019	2019-2020	2019-2020	2020-2021	Income	Percentage	Notes
	Actual	Budget	Actual	Budget	to date	of Budget	
	£	£	£	£	£	£	
Precept	7,385.00	7,460.00	7,460.00	7,600.00	7,600.00	100.00%	
Council Tax Support Grant	37.54	-	37.49	-	22.66	N/A	
Local Maintenance Partnership	525.08	250.00	262.58	265.00	267.85	101.08%	
Room Hire	555.00	250.00	1,352.50	250.00	-	0.00% *1	
HMRC - VAT repayment	-	-	-	-	1,392.90	N/A	
Grant income	100.00	-	-	-	11,334.00	N/A	
<b>Total Income</b>	<b>8,602.62</b>	<b>7,960.00</b>	<b>9,112.57</b>	<b>8,115.00</b>	<b>20,617.41</b>	<b>259.01%</b>	

\*1 Unlikely to achieve income due to Coronavirus pandemic and planned building works

Bank reconciliation:	£	Payments for authorisation:	£
Balance c/fwd @ 01/04/2020	13,585.66	HMRC - PAYE	55.40
Add income to date	20,617.41	Tomas Hill - December salary and expenses	241.60
Less expenditure to date	4,283.48		
Plus O/S Cheques			
<b>Total funds held @ 25/12/2020</b>	<b>29,919.59</b>		<b>297.00</b>