

Ruan Lanihorne Parish Council
Budget Monitoring Report as at 3rd March 2021

	2018-2019 Actual £	2019-2020 Budget £	2019-2020 Actual £	2020-2021 Budget £	Spend to date £	Percentage of Budget £	Notes
EXPENSES							
Employee Related Costs							
Clerk's Salary	2,595.25	3,000.00	3,151.11	3,000.00	2,343.31	78.11%	
Clerk's Expenses	210.00	250.00	260.00	250.00	180.00	72.00%	
PAYE	648.60	750.00	787.60	750.00	582.60	77.68%	
Total Employee Related Costs	3,453.85	4,000.00	4,198.71	4,000.00	3,105.91	77.65%	
Administration Costs							
Office Supplies	51.24	100.00	7.32	100.00	15.29	15.29%	
Insurance	432.70	435.00	438.46	439.00	444.38	101.23%	
Subscriptions	149.55	175.00	167.50	176.00	180.90	102.78%	
Website	-	50.00	-	50.00	-	0.00%	
Total Administration Costs	633.49	760.00	613.28	765.00	640.57	83.73%	
Other Expenses							
Training and Meetings	32.70	100.00	-	100.00	-	0.00%	
Electricity	548.99	200.00	270.00	250.00	190.00	76.00%	
Water	47.93	100.00	50.58	100.00	38.74	38.74%	
Assets Maintenance	261.60	1,750.00	5,190.33	1,850.00	239.37	12.94%	
Footpath Maintenance	280.00	300.00	290.10	300.00	280.00	93.33%	
Internal auditor	-	250.00	-	250.00	-	0.00%	
Grants	-	50.00	-	50.00	50.00	100.00%	
Roseland Plan Steering Group	-	-	-	-	-	N/A	
Sundry	100.00	200.00	40.00	200.00	4.30	2.15%	
Contingency including possible election costs	-	250.00	-	250.00	-	0.00%	
Total Other Expenses	1,271.22	3,200.00	5,841.01	3,350.00	802.41	23.95%	
VAT Paid	71.56	-	972.94	-	63.59	-	
Total Expenses	5,430.12	7,960.00	11,625.94	8,115.00	4,612.48	57.95%	
INCOME							
	2018-2019 Actual £	2019-2020 Budget £	2019-2020 Actual £	2020-2021 Budget £	Income to date £	Percentage of Budget £	Notes
Precept	7,385.00	7,460.00	7,460.00	7,600.00	7,600.00	100.00%	
Council Tax Support Grant	37.54	-	37.49	-	22.66	N/A	
Local Maintenance Partnership	525.08	250.00	262.58	265.00	267.85	101.08%	
Room Hire	555.00	250.00	1,352.50	250.00	-	0.00% *1	
HMRC - VAT repayment	-	-	-	-	1,392.90	N/A	
Grant income	100.00	-	-	-	17,335.00	N/A	
Total Income	8,602.62	7,960.00	9,112.57	8,115.00	26,618.41	334.40%	

*1 Unlikely to achieve income due to Coronavirus pandemic and planned building works

Bank reconciliation:	£	Payments for authorisation:	£
Balance c/fwd @ 01/04/2020	13,585.66	HMRC - PAYE - January	55.40
Add income to date	26,618.41	Tomas Hill - January salary and expenses	241.60
Less expenditure to date	4,612.48	HMRC - PAYE - February	55.40
Plus O/S Cheques		Tomas Hill - February salary and expenses	241.60
Total funds held @ 25/02/2021	35,591.59	HMRC - PAYE - March	55.40
		Tomas Hill - March salary and expenses	241.60
			891.00