

**Minutes of the Annual Council Meeting of Ruan Lanihorne Parish Council held at
Ruan Reading Room on Tuesday 18th May 2021 at 7.30pm**

Present Councillors: J Adams, P Farr, R Larter, C Martin, G Pring (Chairman)

In Attendance: Tomas Hill (Clerk) and two members of public

31/21 ELECTION OF CHAIR FOR PARISH YEAR 2021/2022 – to elect Chair

Cllr Farr proposed, seconded by Cllr Martin and the Council **resolved** to elect Cllr Pring as Chairman.

32/21 ELECTION OF VICE CHAIR FOR PARISH YEAR 2021/2022 – to elect Vice Chair if desired

Cllr Pring proposed, seconded by Cllr Farr and the Council **resolved** to elect Caroline Martin as Vice Chair.

33/21 APOLOGIES – to receive, note and accept apologies

Cllr Dundon submitted her apologies due to family commitments.

Cllr Pring proposed, seconded by Cllr Farr and the Council **resolved** to accept her apologies.

34/21 DISPENSATION OF DISCLOSABLE PECUNIARY INTERESTS (DPI) AND ANY OTHER SIGNIFICANT INTERESTS (OSI) – to receive and note (if any)

None.

35/21 OPEN FORUM: for members of the Parish to make representations to the Council

None.

36/21 CORNWALL COUNCILLORS: to receive Cornwall Councillors reports (if present)

Cllr German submitted his apologies and submitted a report as follows:

“Congratulations on taking up your posts as Parish Councillors.

Unfortunately with three Parish Council AGMs tonight I can't be everywhere, so please accept this note as my Cornwall Councillor update and I look forward to seeing you at your next meeting. Please let me know if there are any Parish matters arising from this evenings meeting that I can assist with.

As it is the start of a new council I thought I would start with the importance of Cornwall Council's report something www.cornwall.gov.uk/

There are a wide range of things you can report direct to Cornwall Council, from anti-social behaviour to food safety, from breach of planning to flooding, from dog fouling to pot holes. I simply will not be around the whole of the large area that is St Goran, Tregony and the Roseland. By reporting issues direct to Cornwall Council you will receive confirmation that

the report has been received, then follow up email about what the council is going to do about it. Please escalate to me if reported issues are not being resolved.

Some facts about Cornwall Council: it provides over 1200 services to the residents of Cornwall Council, ranging from adoption to zoo licensing. Over 3,000 families are receiving statutory social work support. Mobile libraries have onboard computer access to council services.

Cornwall is 242nd lowest out of 393 local authorities for council tax (nearly the lowest in the south west).

Is responsible for the maintenance of 4,500miles of roads, 2,600miles of public footpaths (although you as Parish Council undertake this with a contribution to the costs from CC), 1,500 bridges, 1,200 retaining walls and 900miles of winter gritting routes.

Conserve (the councils group of companies) supports 106 volunteer groups ranging from litter picking to tree planting.

In rural areas there is a 6monthly inspection of roads and category 1 defects (such as potholes over 4cm deep) are made safe within 72 hours. Defects can be reported through the report something webpage by the you, rather than waiting for the 6month inspection or for the next Parish Council meeting.

I look forward to working with you and our communities over the next four years”.

37/21 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES – to consider any appointments

Nobody was forthcoming to be nominated for the Truro and Roseland Network Panel Meeting.

Cllr Pring proposed, seconded by Cllr Adams and the Council **resolved** to appoint Caroline Martin as the representative for the Police Liaison Group.

38/21 CODE OF CONDUCT– to consider revised Code of Conduct

Cllr Pring proposed, seconded by Cllr Larter and the Council **resolved** to adopt the new Code of Conduct.

39/21 CONFIRM APPROVED STANDING ORDERS, FINANCIAL REGULATIONS AND OTHER POLICIES

The Clerk noted that the Council had Standing Orders, Financial Regulations, a Parrot Feather specification and risk assessment.

Cllr Larter discussed the need for some additional policies over the forthcoming months.

Cllr Pring proposed, seconded by Cllr Adams and the Council **resolved** to note the approved policies.

40/21 REVIEW INVENTORY OF LAND AND ASSETS

The Clerk has written off the printer.

Councillors discussed getting the Reading Room revalued but after the works have been completed.

Councillors considered that the 4 benches at the Quay should have an increased insurance value to £2000.00.

Cllr Larter noted that the insurance values should be listed on the Fixed Asset Register and the Clerk would make the necessary changes.

Cllr Larter proposed, seconded by Cllr Martin and the Council **resolved** to change the schedule to reflect insurance values and note changes.

41/21 REVIEW OF INSURANCE COVER – to check adequacy and consider renewal

Cllr Larter wanted to confirm whether the contents were insured such as the tables. The Clerk believe the Council had adequate insurance but would confirm.

Cllr Farr proposed, seconded by Cllr Adams and the Council **resolved** to pay renewal subject to ensuring content cover.

42/21 REVIEW COUNCIL'S MEMBERSHIP OF OUTSIDE BODES – CALC

Cllr Larter spoke supporting renewal of the subscription.

Cllr Farr proposed, seconded by Cllr Adams and the Council **resolved** to renew the Council's subscription to Cornwall ALC Limited (CALC).

43/21 MINUTES OF THE LAST ORDINARY MEETING (Wednesday 3rd March 2021) – to confirm accuracy and approve

Cllr Farr proposed, seconded by Cllr Adams and the Council **resolved** that the minutes were a true and accurate record of the previous meeting.

44/21 MATTERS ARISING FROM THE MINUTES (not on the agenda & for report only)

Proposed Conversion of Existing Double Garage to Self-Contained Annexe and Erection of New Build Garage/Garden Store - Tregisswyn Farm House Ruan High Lanes TR2 5LD has been approved with conditions.

45/21 CORRESPONDENCE (not on the agenda & for report only if considered)

Police Liaison Group - 22nd June 2021 between 1300 -1430 hours – Cllr Pring to attend.

46/21 HIGHWAYS AND PUBLIC RIGHTS OF WAY – to report issues and note updates

Councillors questioned why the road was closed from Ruan Laniorne village to Tregony but it is believed the work relates to by the industrial estate and Cllr Pring has complained about the state of the road.

Cllr Adams proposed, seconded by Cllr Farr and the Council **resolved** that the Clerk write to Viv Bidgood regarding the state of the highway from Ruan Laniorne village and Tregony especially between Trethewey to Ruan Laniorne as per recent complaints.

47/21 READING ROOM – to receive update (if any)

The Clerk is in contact with the Building Control company. Works are now anticipated to start in July.

48/21 ASSET CHECKS – to review condition of parish assets

Ruan High Lanes and Treworga – new notice boards were required.

Telephone box – would benefit from repainting.

Pins in one of the benches – would benefit from repair

One of the steps on the side of the quay is missing.

Cllr Pring would try to organise a working party to address some of the above issues.

Cllr Martin proposed, seconded by Cllr Adams and the Council **resolved** to note the condition of the parish assets and the purchase of painting, timber and resin materials up to £200.00.

49/21 INTERNAL AUDITOR – to appoint new internal auditor and agree associated fees

The Clerk explained that he had been given notice that the current internal auditor could not continue and had identified a new suitable internal auditor.

Cllr Adams proposed, seconded by Cllr Larter and the Council **resolved** to appoint Melissa Kelly as the new internal auditor.

50/21 FINANCE - to include finance report and payments for authorisation (if any)

The Clerk presented the monthly budget monitoring report dated to the 18th May 2021.

The Clerk was pleased to report that this included receipt of an additional grant of £8,000.00 since the start of the financial year.

Cllr Adams proposed, seconded by Cllr Farr and the Council **resolved** to sign cheques per the May budget monitoring report inset box entitled 'payments for authorisation' to the total sum of £1,711.80.

51/21 PLANNING ENFORCEMENT - to discuss concerns raised by residents

Councillors discussed alleged planning enforcement issues raised by Councillors and the Council will write to those concerned.

The Chairman had drafted a letter which Cllr Adams will review prior to the Clerk circulating to Councillors for comment.

52/21 REPORTS FROM MEETINGS ATTENDED BY COUNCILLORS – to note reports

None.

53/21 FUTURE AGENDA ITEMS - matters to be included as an agenda item at the next meeting

Grant policy

Notice boards
Online banking
AGAR
Website
Tree planting
Co-option

54/21 DATE OF NEXT MEETING AND SCHEME OF DELEGATION BETWEEN MEETINGS – to consider date of next meeting and consider interim arrangements

Tuesday 6th July 7:00pm

Cllr Adams proposed, seconded by Cllr Farr and the Council **resolved** in the interim period to deal with any urgent business via an email consensus and ratify at the next available meeting unless otherwise agreed that a meeting should be held.

TO CONFIRM INTERIM DECISIONS MADE BETWEEN MEETINGS

55/21 PLANNING – to formally approve the interim decision of ‘no objection’ concerning the following planning application:

PA21/02627 Remove existing attached garage for side extension detaching dwelling from neighbouring garage, general alterations and rear extension to existing dormer bungalow - Parkenglow Ruan High Lanes TR2 5NP

Cllr Adams proposed, seconded by Cllr Farr and the Council **resolved** no objection.

The meeting closed at 21:20pm.

Date of next meeting - Tuesday 6th July 2021 at 7.00pm (subject to change).

Signed as a true record of the meeting

Chairman