



66/21 MINUTES OF AN EXTRAORDINARY COUNCIL MEETING (Wednesday 9<sup>th</sup> June 2021) – to confirm accuracy and approve

Cllr Adams proposed, seconded by Cllr Martin and the Council **resolved** that the minutes were a true and accurate record of the previous meeting.

67/21 MATTERS ARISING FROM THE MINUTES (not on the agenda & for report only)

Per 59/21, PA21/04373 Erection of a single-storey wooden summerhouse - Hillfield House Ruan High Lanes TR2 5LD – approved with conditions.

68/21 CORRESPONDENCE (not on the agenda & for report only)

The Clerk circulated select correspondence to Councillors between meetings.

69/21 HIGHWAYS AND PUBLIC RIGHTS OF WAY – to report issues and note updates

Councillors discussed the current condition of the highways network.

Cllr German would look at the issue of the road from Ruan to Tregony with Viv Bidgood and Cllr Pring would use the Cornwall Council 'Report it' system to report specific highways.

The Clerk would contact the Council's contractor to ensure everything was in order in accordance with the Local Maintenance Partnership.

70/21 GRANT POLICY – to discuss general parameters of a Grant Policy

Councillors and the Clerk discussed the general parameters of a grant policy.

71/21 NOTICE BOARDS – to agree purchase of notice boards

Councillors discussed the need for new noticeboards. The Clerk circulated the previously approved design and Councillors agreed to purchase three noticeboards with appropriate magnets.

Cllr Adams proposed, seconded by Cllr Dundon and the Council **resolved** that to purchase 3 noticeboards.

72/21 WEBSITE – to discuss new or revised website

The Clerk and Councillors discussed compliance. The Clerk had highlighted Hugofox which costs £19.99 a month as a suitable provider. The Clerk and Cllr Larter would liaise about possible providers.

73/21 CO-OPTION – to agree Clerk's draft notice and consider deadline

The Clerk circulated the draft notice. Cllr Martin volunteered to write a friendly advertisement in the Roseland Magazine and the Clerk would place the notice on the website.

74/21 ONLINE BANKING – to discuss and agree change of banking provider to Unity Trust

The Clerk outlined moving to online banking and recommended Unity Trust Bank. Cllr Larter endorsed the recommendation.

Cllr Larter proposed, seconded by Cllr Pring and the Council **resolved** to move banking provider to Unity Trust and write a cheque for £500.00 to make an initial deposit.

75/21 AUDIT – to receive and note the Internal Auditor's Report 2020/21

Cllr Adams proposed, seconded by Cllr Larter and the Council **resolved** to note the Internal Auditor's Report 2020/21.

76/21 AUDIT – to agree and sign the Annual Governance Statement 2020/21

Cllr Adams proposed, seconded by Cllr Farr and the Council **resolved** to agree and sign the Annual Governance Statement 2020/21.

77/21 AUDIT – to agree and sign the Accounting Statements 2020/21

Cllr Dundon proposed, seconded by Cllr Adams and the Council **resolved** to agree and sign the Accounting Statements 2020/21.

78/21 FINANCE – to include finance report and cheques for signing

The Clerk presented the monthly budget monitoring report dated to the 6<sup>th</sup> July 2021.

Cllr Pring proposed, seconded by Cllr Adams and the Council **resolved** to sign cheques per the July budget monitoring report inset box entitled 'payments for authorisation' to the total sum of £894.80.

Cllr Farr proposed, seconded by Cllr Larter and the Council **resolved** to allocate £150.00 to the 'audits' budget from general reserves.

79/21 REPORTS FROM MEETINGS ATTENDED BY COUNCILLORS – to note reports

None.

80/21 NEXT PARISH MEETING – to agree date (subject to change)

Councillors proposed the next meeting to be held on Tuesday 7<sup>th</sup> of September 2021 (subject to change).

81/21 FUTURE AGENDA ITEMS - matters to be included as an agenda item at the next meeting

Clerks expenses / salary increase  
Data Register and Retention register  
Queens Platinum jubilee

The meeting closed at 20:40pm.

Date of next meeting - Tuesday 7<sup>h</sup> September 2021 at 7.00pm (subject to change).

Signed as a true record of the meeting

Chairman