

**Ruan Lanihorne Parish Council**  
**Budget Monitoring Report as at 2nd November 2021**

	2018-2019	2019-2020	2020-2021	2021-2022	Spend	Percentage	Notes
	Actual	Actual	Actual	Budget	to date	of Budget	
EXPENSES	£	£	£	£	£	£	
<b>Employee Related Costs</b>							
Clerk's Salary	2,595.25	3,151.11	2,997.37	3,000.00	1,726.34	57.54%	
Clerk's Expenses	210.00	260.00	240.00	250.00	186.04	74.42%	
PAYE	648.60	787.60	748.80	750.00	426.40	56.85%	
<b>Total Employee Related Costs</b>	<b>3,453.85</b>	<b>4,198.71</b>	<b>3,986.17</b>	<b>4,000.00</b>	<b>2,338.78</b>	<b>58.47%</b>	
<b>Administration Costs</b>							
Office Supplies	51.24	7.32	26.03	100.00	41.12	41.12%	
Insurance	432.70	438.46	444.38	450.00	439.88	97.75%	
Subscriptions	149.55	167.50	180.90	200.00	186.33	93.17%	
Website	-	-	-	500.00	-	0.00%	
<b>Total Administration Costs</b>	<b>633.49</b>	<b>613.28</b>	<b>651.31</b>	<b>1,250.00</b>	<b>667.33</b>	<b>53.39%</b>	
<b>Other Expenses</b>							
Training and Meetings	32.70	-	-	250.00	-	0.00%	
Electricity	548.99	270.00	206.00	250.00	137.00	54.80%	
Water	47.93	50.58	38.74	100.00	19.27	19.27%	
Assets Maintenance	261.60	5,190.33	239.37	700.00	104.22	14.89%	
Public Rights of Way Maintenance	280.00	290.10	280.00	280.00	-	0.00%	
Audit	-	-	-	400.00	150.00	37.50%	
Grants	-	-	50.00	50.00	-	0.00%	
Sundry	100.00	40.00	4.30	750.00	362.50	48.33%	
Contingency including possible election costs	-	-	-	-	-	N/A	
<b>Total Other Expenses</b>	<b>1,271.22</b>	<b>5,841.01</b>	<b>818.41</b>	<b>2,780.00</b>	<b>772.99</b>	<b>27.81%</b>	
<b>VAT Paid</b>	<b>71.56</b>	<b>972.94</b>	<b>63.59</b>	<b>-</b>	<b>134.01</b>	<b>N/A</b>	
<b>Total Expenses</b>	<b>5,430.12</b>	<b>11,625.94</b>	<b>5,519.48</b>	<b>8,030.00</b>	<b>3,913.11</b>	<b>48.73%</b>	
<b>INCOME</b>							
	2018-2019	2019-2020	2020-2021	2021-2022	Income	Percentage	Notes
	Actual	Actual	Actual	Budget	to date	of Budget	
	£	£	£	£	£	£	
Precept	7,385.00	7,460.00	7,600.00	7,600.00	7,600.00	100.00%	
Council Tax Support Grant	37.54	37.49	22.66	12.15	25.56	210.37%	
Local Maintenance Partnership	525.08	262.58	267.85	267.85	-	0.00%	
Room Hire	555.00	1,352.50	-	-	635.00	N/A	
HMRC - VAT repayment	-	-	1,392.90	-	-	N/A	
Grant income	100.00	-	20,104.79	-	8,000.00	N/A	
<b>Total Income</b>	<b>8,602.62</b>	<b>9,112.57</b>	<b>29,388.20</b>	<b>7,880.00</b>	<b>16,260.56</b>	<b>206.35%</b>	
<b>Bank reconciliation:</b>							
	£				£		
Balance c/fwd @ 01/04/2021	37,454.38				Tomas Hill - mileage expenses	11.43	
Add income to date	16,260.56				HMRC - October	56.60	
Less expenditure to date	3,913.11				HMRC - November	56.40	
Plus O/S Cheques					PKF Littlejohn	240.00	
<b>Total funds held @ 25/10/2021</b>	<b>49,801.83</b>				Tomas Hill - October salary and expenses	251.90	
					Tomas Hill - November salary and expenses	252.10	
Earmarked spending - Reading Room	25,000.00				Glyn Tucker	280.00	
					The Parish Notice Board Company	435.00	
						<b>1,583.43</b>	