

**Ruan Lanihorne Parish Council**  
**Budget Monitoring Report as at 8th February 2022**

	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	Spend to date	Percentage of Budget	Notes
EXPENSES	£	£	£	£	£	£	
<b>Employee Related Costs</b>							
Clerk's Salary	2,595.25	3,151.11	2,997.37	3,000.00	2,734.34	91.14%	
Clerk's Expenses	210.00	260.00	240.00	250.00	208.90	83.56%	
PAYE	648.60	787.60	748.80	750.00	652.40	86.99%	
<b>Total Employee Related Costs</b>	<b>3,453.85</b>	<b>4,198.71</b>	<b>3,986.17</b>	<b>4,000.00</b>	<b>3,595.64</b>	<b>89.89%</b>	
<b>Administration Costs</b>							
Office Supplies	51.24	7.32	26.03	100.00	41.12	41.12%	
Insurance	432.70	438.46	444.38	450.00	439.88	97.75%	
Subscriptions	149.55	167.50	180.90	200.00	186.33	93.17%	
Website	-	-	-	500.00	-	0.00%	
<b>Total Administration Costs</b>	<b>633.49</b>	<b>613.28</b>	<b>651.31</b>	<b>1,250.00</b>	<b>667.33</b>	<b>53.39%</b>	
<b>Other Expenses</b>							
Bank Charges	-	-	-	-	15.00	N/A	
Training and Meetings	32.70	-	-	250.00	-	0.00%	
Electricity	548.99	270.00	206.00	250.00	221.00	88.40%	
Water	47.93	50.58	38.74	100.00	43.08	43.08%	
Assets Maintenance	261.60	5,190.33	239.37	700.00	122.42	17.49%	
Reading Room 2022 Renovations	-	-	-	30,000.00	4,200.00	14.00%	
Public Rights of Way Maintenance	280.00	290.10	280.00	280.00	280.00	100.00%	
Audit	-	-	-	400.00	350.00	87.50%	
Grants	-	-	50.00	50.00	-	0.00%	
Sundry	100.00	40.00	4.30	750.00	725.00	96.67%	
Contingency including possible election costs	-	-	-	-	-	N/A	
<b>Total Other Expenses</b>	<b>1,271.22</b>	<b>5,841.01</b>	<b>818.41</b>	<b>32,780.00</b>	<b>5,956.50</b>	<b>0.00%</b>	
<b>VAT Paid</b>	<b>71.56</b>	<b>972.94</b>	<b>63.59</b>	<b>-</b>	<b>1,090.15</b>	<b>N/A</b>	
<b>Total Expenses</b>	<b>5,430.12</b>	<b>11,625.94</b>	<b>5,519.48</b>	<b>38,030.00</b>	<b>11,309.62</b>	<b>29.74%</b>	
<b>INCOME</b>							
	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	Income to date	Percentage of Budget	Notes
	£	£	£	£	£	£	
Precept	7,385.00	7,460.00	7,600.00	7,600.00	7,600.00	100.00%	
Council Tax Support Grant	37.54	37.49	22.66	12.15	25.56	210.37%	
Local Maintenance Partnership	525.08	262.58	267.85	267.85	273.20	102.00%	
Room Hire	555.00	1,352.50	-	-	635.00	N/A	
HMRC - VAT repayment	-	-	1,392.90	-	-	N/A	
Grant income	100.00	-	20,104.79	-	8,000.00	N/A	
<b>Total Income</b>	<b>8,602.62</b>	<b>9,112.57</b>	<b>29,388.20</b>	<b>7,880.00</b>	<b>16,533.76</b>	<b>209.82%</b>	
<b>HSBC Bank reconciliation:</b>							
	£					£	
Balance c/fwd @ 01/04/2021	37,454.38						
Add income to date	16,533.76						
Less expenditure to date	53,988.14						
Plus O/S Cheques	-						
<b>ACCOUNT CLOSED 05/01/2022</b>	<b>-</b>						
<b>Unity Trust Bank reconciliation:</b>							
	£						
Opening balance @ 21/12/2021	-					<b>10,970.91</b>	
Add transfers to date	42,708.54						
Add income to date	-						
Less expenditure to date	30.02						
Plus O/S Cheques	-						
<b>Balance @ 08/02/2022</b>	<b>42,678.52</b>						
Earmarked spending - Reading Room	30,000.00						