

Ruan Lanihorne Parish Council
Budget Monitoring Report as at 22nd March 2022

| | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | Spend | Percentage | Notes |
|---|------------------|------------------|------------------|------------------|------------------|----------------|-------|
| | Actual | Actual | Actual | Budget | to date | of Budget | |
| EXPENSES | £ | £ | £ | £ | £ | £ | |
| Employee Related Costs | | | | | | | |
| Clerk's Salary | 2,595.25 | 3,151.11 | 2,997.37 | 3,000.00 | 2,986.24 | 99.54% | |
| Clerk's Expenses | 210.00 | 260.00 | 240.00 | 250.00 | 220.33 | 88.13% | |
| PAYE | 648.60 | 787.60 | 748.80 | 750.00 | 709.00 | 94.53% | |
| Total Employee Related Costs | 3,453.85 | 4,198.71 | 3,986.17 | 4,000.00 | 3,915.57 | 97.89% | |
| Administration Costs | | | | | | | |
| Office Supplies | 51.24 | 7.32 | 26.03 | 100.00 | 41.12 | 41.12% | |
| Insurance | 432.70 | 438.46 | 444.38 | 450.00 | 439.88 | 97.75% | |
| Subscriptions | 149.55 | 167.50 | 180.90 | 200.00 | 186.33 | 93.17% | |
| Website | - | - | - | 500.00 | - | 0.00% | |
| Total Administration Costs | 633.49 | 613.28 | 651.31 | 1,250.00 | 667.33 | 53.39% | |
| Other Expenses | | | | | | | |
| Bank Charges | - | - | - | - | 15.00 | N/A | |
| Training and Meetings | 32.70 | - | - | 250.00 | - | 0.00% | |
| Electricity | 548.99 | 270.00 | 206.00 | 250.00 | 242.00 | 96.80% | |
| Water | 47.93 | 50.58 | 38.74 | 100.00 | 43.08 | 43.08% | |
| Assets Maintenance | 261.60 | 5,190.33 | 239.37 | 700.00 | 347.42 | 49.63% | |
| Reading Room 2022 Renovations | - | - | - | 30,000.00 | 30,660.30 | 102.20% | |
| Public Rights of Way Maintenance | 280.00 | 290.10 | 280.00 | 280.00 | 280.00 | 100.00% | |
| Audit | - | - | - | 400.00 | 350.00 | 87.50% | |
| Grants | - | - | 50.00 | 50.00 | - | 0.00% | |
| Sundry | 100.00 | 40.00 | 4.30 | 750.00 | 725.00 | 96.67% | |
| Contingency including election costs | - | - | - | - | 255.00 | N/A | |
| Total Other Expenses | 1,271.22 | 5,841.01 | 818.41 | 32,780.00 | 32,917.80 | 0.00% | |
| VAT Paid | 71.56 | 972.94 | 63.59 | - | 6,382.22 | N/A | |
| Total Expenses | 5,430.12 | 11,625.94 | 5,519.48 | 38,030.00 | 43,882.92 | 115.39% | |
| INCOME | | | | | | | |
| | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | Income | Percentage | Notes |
| | Actual | Actual | Actual | Budget | to date | of Budget | |
| | £ | £ | £ | £ | £ | £ | |
| Precept | 7,385.00 | 7,460.00 | 7,600.00 | 7,600.00 | 7,600.00 | 100.00% | |
| Council Tax Support Grant | 37.54 | 37.49 | 22.66 | 12.15 | 25.56 | 210.37% | |
| Local Maintenance Partnership | 525.08 | 262.58 | 267.85 | 267.85 | 273.20 | 102.00% | |
| Room Hire | 555.00 | 1,352.50 | - | - | 795.00 | N/A | |
| HMRC - VAT repayment | - | - | 1,392.90 | - | - | N/A | |
| Grant income | 100.00 | - | 20,104.79 | - | 8,000.00 | N/A | |
| Total Income | 8,602.62 | 9,112.57 | 29,388.20 | 7,880.00 | 16,693.76 | 211.85% | |
| HSBC Bank reconciliation: | | | | | | | |
| | £ | | | | | £ | |
| Balance c/fwd @ 01/04/2021 | 37,454.38 | | | | | | |
| Add income to date | 16,533.76 | | | | | | |
| Less expenditure to date | 53,988.14 | | | | | | |
| Plus O/S Cheques | | | | | | | |
| ACCOUNT CLOSED 05/01/2022 | - | | | | | | |
| Unity Trust Bank reconciliation: | | | | | | | |
| | £ | | | | | | |
| Opening balance @ 21/12/2021 | - | | | | | 600.70 | |
| Add transfers to date | 42,708.54 | | | | | | |
| Add income to date | 160.00 | | | | | | |
| Less expenditure to date | 32,603.32 | | | | | | |
| Plus O/S Cheques | | | | | | | |
| Balance @ 22/03/2022 | 10,265.22 | | | | | | |
| N.B. VAT Reclaim Submitted | 2,914.86 | | | | | | |
| N.B. VAT to reclaim | 3,507.36 | | | | | | |

| | £ |
|--|--------|
| Payments for authorisation: | |
| Tomas Hill - mileage expenses | 22.86 |
| Anna Dundon - saffron buns reimbursement | 28.00 |
| Caroline Martin - Argos reimbursement | 47.99 |
| Ruan Lanihorne PCC - grant | 50.00 |
| HMRC - March | 70.00 |
| Geoff Pring - Argos reimbursement | 75.25 |
| Tomas Hill - March. salary and expenses | 306.60 |