

**Minutes of the Annual Council Meeting of Ruan Laniorne Parish Council held at
Ruan Reading Room on Tuesday 3rd May 2022 at 7.30pm**

Present Councillors: J Adams, A Dundon, G. Cairns, P Farr, C Martin (Chair from 47/22) G Pring (Chairman for 47/22), T Robinson

In Attendance: Tomas Hill (Clerk) & 1 member of public

47/22 ELECTION OF CHAIR FOR PARISH YEAR 2022/2023 – to elect Chair

Cllr Farr proposed, seconded by Cllr Cairns and the Council **resolved** to elect Cllr Martin as Chair.

Cllr Martin took over as Chair.

Councillors and the Clerk unanimously thanked Geoff Pring for his efforts and wished him well.

Cllr Pring, having submitted prior notification in writing of his resignation as a Councillor, left the meeting.

48/22 ELECTION OF VICE CHAIR FOR PARISH YEAR 2022/2023 – to elect Vice Chair if desired

Cllr Martin proposed, seconded by Cllr Dundon and the Council **resolved** to elect Cllr Adams as Vice Chairman.

49/22 APOLOGIES – to receive, note and accept apologies

None.

50/22 DISPENSATION OF DISCLOSABLE PECUNIARY INTERESTS (DPI) AND ANY OTHER SIGNIFICANT INTERESTS (OSI) – to receive and note (if any)

None.

51/22 OPEN FORUM: for members of the Parish to make representations to the Council

None.

52/22 CORNWALL COUNCILLOR: to receive Cornwall Councillor report (if present)

Cllr German submitted his apologies but mentioned the camper van resident on the verge near the quay.

53/22 APPOINTMENT OF MEMBERS TO OUTSIDE BODIES – to consider any appointments

The Clerk noted that the Truro and Roseland Network Panel and Police Liaison Group were attended by Councillors.

Nobody was forthcoming to be nominated as the dedicated representative for the Truro and Roseland Network Panel but Cllr Cairns volunteered to represent the Council on the Police Liaison Group.

Cllr Adams would attend the meeting of the Truro and Roseland Network Panel on the 17th of May.

Cllr Dundon proposed, seconded by Cllr Farr and the Council **resolved** to nominate Cllr Cairns as the representative for the Police Liaison Group.

54/22 CONFIRM APPROVED STANDING ORDERS, FINANCIAL REGULATIONS AND OTHER POLICIES

The Clerk noted that the Council had Standing Orders, Financial Regulations, Code of Conduct, a Parrot Feather specification and risk assessment.

Cllr Adams proposed, seconded by Cllr Cairns and the Council **resolved** to note the approved policies.

55/22 REVIEW INVENTORY OF LAND AND ASSETS

Councillors had recently reviewed the Fixed Asset Register.

Cllr Dundon proposed, seconded by Cllr Robinson and the Council **resolved** to approve the Fixed Asset Register.

56/22 REVIEW OF INSURANCE COVER – to check adequacy and consider renewal

The Clerk had received a valuation for the Reading Room from Philip Martin amounting to £240,000.00. The Clerk noted that the insurance cover would need to be increased to take into account the new valuation.

The Clerk had sent thanks to Philip Martin on behalf of the Council.

The Clerk reported that the Council is in a Long-Term Agreement with Zurich Municipal (ceasing on 1st June 2023) and the insurance was due for renewal on the 1st of June 2022. The renewal price is £453.42.

Cllr Martin proposed, seconded by Cllr Robinson and the Council **resolved** to pay the renewal subject to the amendment.

57/22 REVIEW COUNCIL'S MEMBERSHIP OF OUTSIDE BODES – CALC

The Clerk stated that the only membership to outside bodies was the Cornwall Association of Local Councils (CALC).

Cllr Farr proposed, seconded by Cllr Adams and the Council **resolved** to renew the Council's subscription to Cornwall ALC Limited (CALC).

58/22 MINUTES OF THE LAST ORDINARY MEETING (Tuesday 22nd March 2022) – to confirm accuracy and approve

Cllr Farr proposed, seconded by Cllr Adams and the Council **resolved** that the minutes were a true and accurate record of the previous meeting.

59/22 MATTERS ARISING FROM THE MINUTES (not on the agenda & for report only)

Per 32/22, it has been confirmed from CORMAC that the erection of 'Public Byway' signs at either side of the unclassified road U6096 from Trelonk to Trenestrall was not appropriate. The Clerk has written enquiring whether the plastic signs can be replaced with suitable signage.

Per 42/22, the Clerk sought clarification concerning the size of the plaque (2 options are available) and whether stakes were required. Councillors confirmed that the A4 size with stakes was appropriate.

Cllr German had reported that the 'banana' shaped area opposite Ruan Chapel did not form part of the publicly maintainable highway. The Clerk reported that the area was unregistered with the Land Registry.

60/22 CORRESPONDENCE (not on the agenda & for report only)

The Clerk had received a letter of thanks from St Rumons PCC for the grant.

An invitation to 'Homes for Cornwall' had been circulated for May 16th 12.45pm-4.30pm.

The Clerk had received notification of an event road closure request under the Road Traffic Regulation Act 1981, S.16A for the Queen's Jubilee Village Party at Ruan Laniorne village on 5th June 2022 between 12:30 to 21:00.

Cllr Cairns had a conversation from a neighbour to the Reading Room who had not been formally notified of the works but had visited the Reading Room during works. The neighbour had also noted that the kitchen window needed repair and that the rear wall needed pointing. Cllr Cairns would offer an apology for this oversight on behalf of the Council and the other matters would be placed on the next agenda.

61/22 HIGHWAYS AND PUBLIC RIGHTS OF WAY – to report issues and note updates

The 'slow' signs on the Ruan High Lanes to Philleigh road Number C0080 (turning towards Philleigh on sharp bend approximately 100 yds from the turning to Treworga) are extremely faded and the road from Ruan High Lanes to Ruan Laniorne village (same road number) now says 'low'.

The Clerk would report this to CORMAC.

62/22 WEBSITE – to receive update

Cllr Robinson has all of the necessary access and is working on the upgrade.

63/22 PLATINUM JUBILEE BENCH – to accept donation of new bench from Ruan Social Group

Cllr Adams proposed, seconded by Cllr Robinson and the Council **resolved** to accept the donation of new bench from Ruan Social Group, add it to the Fixed Asset Register and amend the insurance accordingly.

64/22 RENEWAL OF MEMORIAL BENCH – to agree replacement of memorial bench in memory of Lyn Bryant

Cllr Adams proposed, seconded by Cllr Dundon and the Council **resolved** to agree to the replacement memorial bench.

65/22 AUDIT – to receive and note the Internal Auditor's Report 2021/22 and reappoint for following year

Cllr Cairns proposed, seconded by Cllr Martin and the Council **resolved** to note the Internal Auditor's Report 2021/22 and re-appoint Melissa Kelly.

66/22 AUDIT – to agree and sign the Annual Governance Statement 2021/22

Cllr Dundon proposed, seconded by Cllr Robinson and the Council **resolved** to agree and sign the Annual Governance Statement 2021/22.

67/22 AUDIT – to agree and sign the Accounting Statements 2021/22

Cllr Martin proposed, seconded by Cllr Dundon and the Council **resolved** to agree and sign the Accounting Statements 2021/22.

68/22 FINANCE – to include finance report and payments for approval

The Clerk presented the monthly budget monitoring report dated to the 3rd of May 2022

Cllr Farr proposed, seconded by Cllr Martin and the Council **resolved** to sign payments per the May budget monitoring report inset box entitled 'payments for authorisation' to the total sum of £1,316.28.

69/22 REPORTS FROM MEETINGS ATTENDED BY COUNCILLORS – to note reports

None.

70/22 FUTURE AGENDA ITEMS - matters to be included as an agenda item at the next meeting

Minutes of Annual Parish Meeting

Reading Room – exterior windows and rear wall repointing

PROW - signage

Website

Internet

Car park

Pond sign

71/22 DATE OF NEXT MEETING AND SCHEDULE OF MEETINGS FOR 2022/2023 – to consider dates

Councillors discussed the following schedule of meetings for 2022/2023 noting that on occasion an extraordinary meeting might be necessary especially for planning applications:

Tuesday 5th July 2022 at Ruan Reading Room at 7:30pm.
Tuesday 6th September 2022 at Ruan Reading Room at 7:30pm.
Tuesday 1st November 2022 at Ruan Reading Room at 7:30pm.
Tuesday 3rd January 2023 at Ruan Reading Room at 7:30pm.
Tuesday 7th March 2023 at Ruan Reading Room at 7:30pm.

Cllr Dundon proposed, seconded by Cllr Cairn and the Council **resolved** to agree the schedule of meetings for 2022/2023.

The meeting closed at 21:15.

Date of next meeting - Tuesday 5th July 2022 at 7.30pm (subject to change).

Signed as a true record of the meeting

Chair