

**Ruan Lanihorne Parish Council**  
**Budget Monitoring Report as at 31st January 2023**

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Spend	Percentage	Notes
	Actual	Actual	Actual	Actual	Budget	to date	of Budget	
EXPENSES	£	£	£	£	£	£	£	
<b>Employee Related Costs</b>								
Clerk's Salary	2,595.25	3,151.11	2,997.37	3,292.84	3,400.00	2,512.75	73.90%	
Clerk's Expenses	210.00	260.00	240.00	243.19	450.00	315.99	70.22%	
PAYE	648.60	787.60	748.80	779.00	800.00	628.00	78.50%	
<b>Total Employee Related Costs</b>	<b>3,453.85</b>	<b>4,198.71</b>	<b>3,986.17</b>	<b>4,315.03</b>	<b>4,650.00</b>	<b>3,456.74</b>	<b>74.34%</b>	
<b>Administration Costs</b>								
Office Supplies	51.24	7.32	26.03	41.12	100.00	-	0.00%	
Insurance	432.70	438.46	444.38	439.88	450.00	472.16	104.92%	
Subscriptions	149.55	167.50	180.90	186.33	200.00	190.91	95.46%	
Website	-	-	-	-	100.00	100.00	100.00%	*1
<b>Total Administration Costs</b>	<b>633.49</b>	<b>613.28</b>	<b>651.31</b>	<b>667.33</b>	<b>850.00</b>	<b>763.07</b>	<b>89.77%</b>	
<b>Other Expenses</b>								
Bank Charges	-	-	-	33.00	75.00	54.00	72.00%	
Training and Meetings	32.70	-	-	-	100.00	-	0.00%	
Electricity	548.99	270.00	206.00	242.00	400.00	274.00	68.50%	*1
Water	47.93	50.58	38.74	43.08	100.00	54.12	54.12%	
Assets Maintenance	261.60	5,190.33	239.37	1,072.42	1,570.00	1,682.57	107.17%	
Reading Room 2022 Renovations	-	-	-	30,763.00	-	-	N/A	
Public Rights of Way Maintenance	280.00	290.10	280.00	280.00	280.00	280.00	100.00%	
Audit	-	-	-	350.00	400.00	360.00	90.00%	
Grants	-	-	50.00	50.00	50.00	-	0.00%	
Contingency, sundry and election costs	100.00	40.00	4.30	283.00	-	-	N/A	
<b>Total Other Expenses</b>	<b>1,271.22</b>	<b>5,841.01</b>	<b>818.41</b>	<b>33,116.50</b>	<b>2,975.00</b>	<b>2,704.69</b>	<b>90.91%</b>	
<b>VAT Paid</b>	<b>71.56</b>	<b>972.94</b>	<b>63.59</b>	6,402.76	-	<b>374.26</b>	N/A	
<b>Total Expenses</b>	<b>5,430.12</b>	<b>11,625.94</b>	<b>5,519.48</b>	<b>44,501.62</b>	<b>8,475.00</b>	<b>7,298.76</b>	<b>86.12%</b>	
<b>INCOME</b>								
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	Income	Percentage	Notes
	Actual	Actual	Actual	Actual	Budget	to date	of Budget	
	£	£	£	£	£	£	£	
Precept	7,385.00	7,460.00	7,600.00	7,600.00	8,000.00	8,000.00	100.00%	
Council Tax Support Grant	37.54	37.49	22.66	25.56	13.10	13.10	100.00%	
Local Maintenance Partnership	525.08	262.58	267.85	273.20	273.20	284.80	104.25%	
Room Hire	555.00	1,352.50	-	805.00	188.70	850.00	450.45%	
HMRC - VAT repayment	-	-	1,392.90	2,914.86	-	3,527.90	N/A	
Grant income	100.00	-	20,104.79	8,025.00	-	-	N/A	
Electricity refund	-	-	-	-	-	213.81	N/A	
<b>Total Income</b>	<b>8,602.62</b>	<b>9,112.57</b>	<b>29,388.20</b>	<b>19,643.62</b>	<b>8,475.00</b>	<b>12,889.61</b>	<b>152.09%</b>	
Unity Trust Bank reconciliation:								
	£		Payments for authorisation:				£	
Balance c/fwd @ 01/04/2022	12,596.38		Tomas Hill - mileage expenses (03/01/2023)				11.43	
Add income to date	12,889.61		Caroline Martin - Boots UK Ltd - First Aid Kit				20.00	
Less expenditure to date	7,298.76		HMRC				99.20	
Plus O/S Cheques			The Parish Notice Board Company - 2nd tranche				219.00	
<b>Balance @ 31/01/2023</b>	<b>18,187.23</b>		Tomas Hill - January salary including adjustments				422.80	
*1 Change in budget per Agenda Item 118/22 (virement)							<b>772.43</b>	