

**Ruan Lanihorne Parish Council**  
**Budget Monitoring Report as at 2nd January 2024**

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Spend to date	Percentage of Budget	Notes
	Actual	Actual	Actual	Actual	Actual	Budget	to date	of Budget	
	£	£	£	£	£	£	£	£	
<b>EXPENSES</b>									
<b>Employee Related Costs</b>									
Clerk's Salary	2,595.25	3,151.11	2,997.37	3,292.84	3,418.65	3,450.00	2,943.04	85.31%	
Clerk's Expenses	210.00	260.00	240.00	243.19	427.20	450.00	286.02	63.56%	
PAYE	648.60	787.60	748.80	779.00	854.60	900.00	735.60	81.73%	
<b>Total Employee Related Costs</b>	<b>3,453.85</b>	<b>4,198.71</b>	<b>3,986.17</b>	<b>4,315.03</b>	<b>4,700.45</b>	<b>4,800.00</b>	<b>3,964.66</b>	<b>82.60%</b>	
<b>Administration Costs</b>									
Office Supplies	51.24	7.32	26.03	41.12	5.00	50.00	-	0.00%	
Insurance	432.70	438.46	444.38	439.88	472.16	550.00	506.63	92.11%	
Subscriptions	149.55	167.50	180.90	186.33	190.91	225.00	196.77	87.45%	
Website	-	-	-	-	100.00	-	-	N/A	
<b>Total Administration Costs</b>	<b>633.49</b>	<b>613.28</b>	<b>651.31</b>	<b>667.33</b>	<b>768.07</b>	<b>825.00</b>	<b>703.40</b>	<b>85.26%</b>	
<b>Other Expenses</b>									
Bank Charges	-	-	-	33.00	72.00	75.00	54.00	72.00%	
Training and Meetings	32.70	-	-	-	-	100.00	103.98	103.98%	
Electricity	548.99	270.00	206.00	242.00	332.00	1,000.00	978.00	97.80%	
Water	47.93	50.58	38.74	43.08	54.12	100.00	-	0.00%	
Assets Maintenance	261.60	5,190.33	239.37	1,072.42	1,915.37	1,050.00	996.57	94.91%	
Reading Room 2022 Renovations	-	-	-	30,763.00	-	-	-	N/A	
Reading Room - disabled access	-	-	-	-	-	-	5,833.33	N/A	
Public Rights of Way Maintenance	280.00	290.10	280.00	280.00	280.00	400.00	-	0.00%	
Audit	-	-	-	350.00	360.00	200.00	175.00	87.50%	
Grants	-	-	50.00	50.00	50.00	50.00	50.00	100.00%	
Contingency, sundry and election costs	100.00	40.00	4.30	283.00	-	-	-	N/A	
<b>Total Other Expenses</b>	<b>1,271.22</b>	<b>5,841.01</b>	<b>818.41</b>	<b>33,116.50</b>	<b>3,063.49</b>	<b>2,975.00</b>	<b>8,190.88</b>	<b>275.32%</b>	
<b>VAT Paid</b>	<b>71.56</b>	<b>972.94</b>	<b>63.59</b>	<b>6,402.76</b>	<b>416.82</b>	<b>-</b>	<b>1,310.63</b>	<b>N/A</b>	
<b>Total Expenses</b>	<b>5,430.12</b>	<b>11,625.94</b>	<b>5,519.48</b>	<b>44,501.62</b>	<b>8,948.83</b>	<b>8,600.00</b>	<b>14,169.57</b>	<b>164.76%</b>	
<b>INCOME</b>									
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	Income to date	Percentage of Budget	Notes
	Actual	Actual	Actual	Actual	Actual	Budget	to date	of Budget	
	£	£	£	£	£	£	£	£	
Precept	7,385.00	7,460.00	7,600.00	7,600.00	8,000.00	8,000.00	8,000.00	100.00%	
Council Tax Support Grant	37.54	37.49	22.66	25.56	13.10	-	-	N/A	
Local Maintenance Partnership	525.08	262.58	267.85	273.20	284.80	306.13	-	0.00%	
Room Hire	555.00	1,352.50	-	805.00	970.00	293.87	360.00	122.50%	
HMRC - VAT repayment	-	-	1,392.90	2,914.86	3,527.90	-	-	N/A	
Grant income	100.00	-	20,104.79	8,025.00	10,000.00	-	2,500.00	N/A	
Electricity refund / government grant	-	-	-	-	363.81	-	-	N/A	
<b>Total Income</b>	<b>8,602.62</b>	<b>9,112.57</b>	<b>29,388.20</b>	<b>19,643.62</b>	<b>23,159.61</b>	<b>8,600.00</b>	<b>10,860.00</b>	<b>126.28%</b>	
Unity Trust Bank reconciliation:	£							£	
Balance c/fwd @ 01/04/2022	26,807.16								
Add income to date	10,860.00								
Less expenditure to date	14,169.57								
Plus O/S Cheques									
<b>Balance @ 02/01/2024</b>	<b>23,497.59</b>							<b>11.43</b>	